

Alaska Oil and Gas Association



121 W. Fireweed Lane, Suite 207
Anchorage, Alaska 99503-2035
Phone: (907) 272-1481 Fax: (907) 279-8114

Job Opening for Regulatory & Legal Affairs Representative Alaska Oil & Gas Association

The Alaska Oil and Gas Association (AOGA) is recruiting for an individual to fill the position of Regulatory & Legal Affairs Representative. This position works under the direction of the Executive Director to manage issues related to local, state and federal regulations and regulatory programs affecting the oil and gas industry in Alaska, with a particular focus on environmental issues. The position also manages associated legal matters.

Responsibilities:

- Manages activities of AOGA's committees, especially those dealing with regulatory and environmental issues, as assigned
- Coordinates special projects as assigned
- Performs research on issues related to oil and gas development in Alaska and writes summaries and briefs for AOGA Board of Directors, Committees and Staff
- Evaluates governmental actions and initiatives and coordinates AOGA review of and response to such initiatives, including preparing written and providing oral testimony at public hearings, primarily on state and federal regulatory matters
- Maintains liaison with appropriate local, state and federal government officials, legislative representatives and industry-related businesses & associations as appropriate in furtherance of Association's objectives
- Manages litigations matters, and all engagement with outside counsel

Qualifications: Must have strong written and communication skills. College degree or five years of related, proven experience. Law degree or legal experience preferred, but not required. Person must be team orientated, manage and work with others effectively on simultaneous projects, as well as independently on a project-by-project basis, and possess the ability to facilitate meetings and achieve agreement among participants.

Salary and Benefits: Exempt Position. Annual Salary is DOE, plus benefits (medical, dental, life, 401K, defined benefit retirement plan, cafeteria plan).

To Apply: Qualified applicants are encouraged to submit a cover letter and resume via mail or email by November 2, 2012 to:

Kara Moriarty, Executive Director
Alaska Oil & Gas Association
121 W. Fireweed, Suite 207
Anchorage, AK 99503
Email: info@aoga.org